

Alpheton Hall Barns - Rental Booking Form

Our charges may vary according to your detailed specific requirements, the time of the year and the day of the week. Please contact us for a confirmed price.

A rental will be contractual once this form and a £500 deposit have been received and we have receipted such. The Deposit will be held to offset against any cancellation costs / losses and will be returned following the event after the premises have been cleaned and after any appropriate deductions for damages and cleaning

An appropriate number of tables and chairs are included within the rental charge, together with the use of the kitchens, P.A, Audio Visual, lighting and heating systems.

Whilst every reasonable effort will be made to ensure your day is memorable for all the "right" reasons, we cannot be held liable for instances beyond our control such as but not exclusively, storm, flood, tempest, unrest, politics, and changes in the law or licensing.

Please complete the following information as best you are able, deleting the inapplicable, and following signature either email or send it to us. We will then assuming your date is available and other matters considered, reserve your date for 14 days pending receipt of the deposit and confirmation of the rental.

We: (insert name of Bride & Groom)

Of: (insert Correspondence Address)

Telephone / Mobile:

Email:

Wish to Rent Alpheton Hall Barns for a: Wedding Reception Civil Ceremony

Location of intended ceremony: Alpheton Hall Barns Alpheton Parish Church
Other Church Other Venue Not Applicable

On Day Of Week dd mmm yyyy

*Suppliers (where known at this stage)
(please supply these with a copy of our terms of acceptance)*

Caterer: Company: Contact Name: Contact Details:

Photographer Company: Contact Name: Contact Details:

Bar Details *: Company: Contact Name: Contact Details:
Free Paid Mixture

** Limited to your caterer or the Swan at Lawshall see links page and Terms and Conditions or as amended*

Entertainment Company: Contact Name: Contact Details:
Band Disco DIY

Other

Signed:

I / We confirm that we have received, read and understood the terms and conditions of rental, and agree to a rental charge based on the computation set out below based on the total guest number inclusive of any evening additions. We agree to the “providers terms of acceptance” and to communicating this to any providers we instruct / employ

	2019	2020	2021
Basic Cost	£4,500	£4,750	£5,000
Tuesday and Wednesday Weddings *1	less £1,500	less £1,500	less £1,500
*1 save where either side of a bank holiday			
Monday and Thursday Weddings *1	less £750	less £750	less £750
100 to 150 Guests	plus £500	plus £500	plus £500
150 to 200 Guests (over 200 by negotiation)	plus £1,000	plus £1,000	plus £1000
Use of Civil Ceremonies Barn	plus 10%	plus 10%	plus 10%
Total			

At this stage we envisage numbers for: Day Guests Evening Guests

We agree to and include or are sending separately an additional damages / cancellation deposit of £500 this is payable on booking and returnable after the wedding subject to the terms and conditions of rental

Please provide details of any special or unusual requests or requirements:

How did you find out about us?

Google (or other search engine)	AHB Website	Recommendation	Other
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Signed:

Signatory's Name:

Dated:

Please make all cheques payable to “Alpheton Hall Barns”

Bank transfers may be made to Alpheton Hall Barns” 20-44-51 Account 5311 4171 please reference these with the bride's surname and the wedding date (dd/mm/yy) and notify us by email of payment.

Contact: Nicholas and Carol Willcocks
Tel: 01284 830 200
Email: barns@alphetonhall.co.uk
Website: www.alpheton-hall-barns.co.uk